**RADOF INVESTMENTS& DESIGNING CONSULT LIMITED**

*TSEDDO, BEHIND ZENITH COLLEGE, P.O.BOX LA178, ACCRA*

TEL: 0303970456

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 **APPLICATION TO PURCHASE/ BUILD A HOUSE**

1. NAME IN FULL……………………………………………………………………………..

OTHER NAMES BY WHICH KNOWN……………………………………………………

1. ADDRESS: (GHANA)……………………………………………………………………….

FOREIGN ADDRESS………………………………………………………………………..

1. AGE……………………………………NATIONALITY………………………………….
2. MARRIED OR SINGLE……………………………………………………………………..
3. HOMETOWN………………………………………………………………………………..
4. OCCUPATION………………………………………………………………………………
5. NAME/ADDRESS OF EMPLOYEE……………………………………………………….
6. PROPOSED ACCOMODATION…………………………………………………………..
7. TYPE OF HOUSE REQUIRE………………………………………………...……………
8. LOCATION (SITE) REQUIRED………………………………………………………….
9. BUILDING ON OWN LAND? YES/NO IF YES, IS THE LAND LEGALLY

REGISTERED?.....................................................................................................................

STATE DEPOSIT YOU ARE PREPARED TO PAY…………………………………………..

I CERTIFY THAT THE INFORMATION GIVEN HEREIN ARE TRUE AND CORRECT AND I AGREE TO THE CONDITIONS STATED ATTACHED.

………………………………

***APPLICANT SIGN/MARK***

(AFTER THE FORE GOING HAD BEEN READ OVER AND INTERPERATED AND EXPLAIN TO THE WITHIN NAMED APPLICANT IN THE…………….…LANGUAGE BY…………………………………..AND HE OR SHE APPEARED PERFECTLY WELL TO UNDERSTAND THE SAME BEFORE APPENDING/AFFIXING HIS/HER SIGNATURE/MARK HERE TO).

 DATE:…………………………

(THIS APPLICATION FORM SHOULD BE ACCOMPANIED WITH TWO (2) PASSPORT SIZE PHOTOGRAPH) NB: PLEASE READ CONDITIONS ATTACHED CAREFULLY.

**CONDITIONS**

1. The price list and description of houses are intended for information only and are not to be regarded as informing part or the basis of any future contract. The actual purchase price of a house shall be the prevailing price at the time when the house is completed.
2. The price of the houses shall not be increased within three calendar months of payments of the requisite deposit, if the full payment is made within the period.
3. RADOF IDCL shall commit itself to start constructing a house when and at least the applicant/depositor has to pay a deposit 30% of the proposed selling price.
4. Payment of requisite deposited constitutes an offer by the applicant to be considered for an allocation of house only and not an acceptance by the company to allocate a house at any particular stage, phase or site to the applicant/ depositor.
5. Such deposit shall not carry interest and at the same shall be refunded to the depositor upon demand made not more than three months from the date of such demand and whatever deposit paid is less than the requisite deposit- i.e 30% of house price.
6. Should the depositor/applicant demand a refund of the deposit, RADOF INVESTMENT&DESIGN CONSULT LTD shall be at liberty to deduct 1% from the deposit towards administrative and other charges in the following case:
7. Where the deposit is paid at least 30% of the house price or
8. Where depositor requires a refund before the three (3) months in the above elapsed.
9. The company reserves the right to increase the level of required deposit at any time and in the events of such increase applicants may choose to make up the deposit to qualify under new terms, or withdraw their deposits under existing conditions stated above.
10. Upon full payments of price of house, a contract shall be executed between RADOF and the applicants specifying the house to be allocated.
11. On allocation of the price of a houses the customer would be required to insure his/her house against fire or natural disaster with an insurance company through RADOF INVESTMESNTS&DESIGN CONSULT

NB: ALL APPLICATIONS SHOULD BE ADDRESSSED TO:

THE DIRECTOR

RADOF INVESTMENTS & DESIGN CONSULT LIMITD

P.O.BOX. LA178, ACCRA

radofconsult@yahoo.com

**PROFILE**

**BACKGROUND**

Building houses and flats for the people of Ghana is the main preoccupation of RADOF INVESTMENTS&DESIGN CONSULT LIMITED. We also offer architectural services, lands surveying, property management and real estate and consultancy. The company has been in this field since its inceptions in 2009 when it was called RADOF INVESTMENTS&DESIGNING CONSULT (SOLE PROPRIERORSHIP)

In May 2018, the firm was converted to a limited liability company and now operating as a full fledge commercial enterprise.

RADOF IDCL has over the years achieved impressive landmarks in the real estate industry by providing affordable and quality housing estates.

RADOF IDCL is committed to the objective of nationwide profitable and housing agency which makes housing easily accessible to institutions and individual Ghanaians at home and abroad.

**RANGE OF HOUSES**

We have in line with the ever changing customer preferences and socio economic trend, comes out with contemporary designs ranging from one- bedroom to five bedrooms house with all the necessary facilities as well as a unique four-bedroom, two-storey houses some variations to the standards house types can be met to sanctify customer demands.

**THE HOUSES HAVE BEEN DESIGNED TO ACHIEVE THE FOLLOWING**

1. Meet the cultural and climatic requirements of Ghanaians household
2. Provide comfortable living conditions
3. Effective utilization of space
4. Aesthetically pleasant buildings
5. Construction of a minimum cost

Our core house make room for expansion, adding on facilities in accordance with customer wishes, however, all extension site plans and leases are provide on request and appropriate fees charged.

**SPECIAL PROJECTS AND CONTRACTS**

RADOF undertakes contracts and special projects on our estates as well as clients’ own lands. Structures such as club or guest classrooms, hotels, markets, toilet facilities have been constructed in the past for some institutions and organisations.

**WHY MUST YOU BUILD WITH RADOF**

RADOF builds faster and cheaper because your problems about the acquisition of land for development have been and can be solved by the company.

At RADOF, there is no litigation, we do all errands, and indeed your money is in safe hands. Just fill out forms, tell us your location, and leave the rest to us.

**PROCEDURES FOR HOUSE PURCHASE/BUILDING**

To make it simple and pleasant to buy or build with RADOF, the company has instituted different procedures. First, fill an application form and then follow any of the prescribed procedures.

1. **OUTRIGHT SALE& BUILDING-SPACING**

A full payment of any of our house can be made and keys collected after four (4) months.

1. **INSTALLMENT SCHEME**
2. The client pays a minimum of 50% of the total cost of the house of their choice before work begins.
3. When 50% of the work is completed, the client is required to pay 50% of the balance due.
4. Upon completion of the building, the client pays the remaining amount and the keys are handed over to him or her.
5. **SPECIAL SCHEME**

Under its special project scheme, RADOF LTD provides clients suited packages to enable identifiable groups, associations and institutions to meet their accommodation requirements.

1. **PURCHASE BY INSTITUTIONS**

Organisations and firms are encourage to buy or build with RADOF and also provide support to workers who are willing to own a house on their own at an affordable price.

**GHL BANK LIMITED**

Both residents and non-residential Ghanaians can purchase or build a house with RADOF through the mortgage facilities provide by GHL BANK LTD and other financial institution.

To apply to GHL BANK, you must take a letter to them and fill out their application form. After vetting, they will issue you with a facility letter confirming their agreement to provide mortgage finance.

***FOR ENQUIRIES:*** Locate us at Tseaddo behind Zenith College

 CALL: 0303970456

 OUR BANK: ECOBANK

 OMNIBANK

***Come and build with us***